

Sample Job Description

Foodservice Assistant

Summary of Work:

Serves meals to children according to established methods and procedures. Assists in food preparation. Maintains high standards of food preparation and service with emphasis on menu appeal and maximum nutritional value. Follows sanitation and safety procedures.

Principle Tasks:

Assists in food production and service as assigned.

- Performs daily and periodic cleaning as assigned.
- Operates foodservice equipment.
- Interacts with children, other center personnel and the public.

Education Requirements:

A high school diploma or equivalent is required. Specialized training in sanitation/safety and customer relations is desirable.

Experience:

Experience in quantity food production and service is desired.

General Knowledge, Skills, and Abilities:

- Knowledge of serving techniques and quantity food production, and food safety/sanitation requirements and procedures.
- Ability to understand oral and written instructions.
- Ability to use time and food efficiently with minimal waste.
- Ability to interact positively with children, other center personnel and the general public.