

School Fall Report Validation Errors

Description	Type of Error	Validations for "Save" Button	Validations for "Validate" Button
General Information Data			
Phone Number must be a valid phone number format (#####).	Error	X	
Fax must be a valid fax number format (#####).	Warning	X	
Email must be a valid email format.	Warning	X	
Mailing Address Zip Code must be 5 numbers.		X	
Mailing Address Zip Plus Four must be 4 numbers.		X	
Zip+4 is missing. Please verify.		X	
Physical Address Zip Code must be 5 numbers.		X	
Principals			
Middle Initial can only be one character.		X	
Phone Number must be a valid phone number format (#####).		X	
Email must be a valid email address.		X	
Schools Data			
If there is a grade level, the number of buildings must be c		X	
The school name, type, phone (area code and number), fax (area code and number), mailing address (address, city, state, zip code) and physical address (address, city, state, zip code) are required.	ERROR		X

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General Information Data			
The [position] position is indicated as vacant. If this position is not to be filled, remove the vacant indicator. Refer to the instructional manual for instructions to update the contact information when the position is filled. Call 701-328-2268 if the School Directory needs to be unsubmitted.	WARNING		X
School's Email has an extension of .edu but is not a sendit.nodak.edu email address. Please verify the email address.	WARNING		X
Elementary Principal Email has an extension of .edu but is not a sendit.nodak.edu email address. Please verify the email address.	WARNING		X
Junior High/Middle Principal Email has an extension of .edu but is not a sendit.nodak.edu email address. Please verify the email address.	WARNING		X
Secondary Principal Email has an extension of .edu but is not a sendit.nodak.edu email address. Please verify the email address.	WARNING		X
If one of the address, city, state or zip code is entered for the school's mailing address all values must be entered.	ERROR		X
If one of the address, city, state or zip code has been entered for the school's physical address all values must be entered.	ERROR		X
The school's mailing address has changed from the previous year. Verify the zip code plus four.	WARNING		X
The Grade Level Organization indicates an Elementary Principal is required.	ERROR		X
If information for the Elementary Principal is entered, you must complete all of the Elementary Principal information.	ERROR		X

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General Information Data			
The Grade Level Organization indicates a Junior High/Middle Principal is required.	ERROR		X
If information for the Junior High/Middle Principal is entered, you must complete all of the Junior High/Middle Principal information.	ERROR		X
The Grade Level Organization indicates a Secondary Principal is required.	ERROR		X
If information for the Secondary Principal is entered, you must complete all of the Secondary Principal information.	ERROR		X
			X
Total number of graduates must be greater than zero if the school has graduates.	ERROR		X
Total number of dropouts must be greater than zero if the school has dropouts.	ERROR		X
An FTE has been entered for Prekindergarten, Kindergarten or Grades 1-6; however, the Grade Level Organization indicates that this school does not have an elementary level. For questions regarding the Grade Level Organization, please call the Approval and Accreditation Office at 328-4647.	WARNING		X
	WARNING		X
An FTE has been entered for Grades 9-12; however, the Grade Level Organization indicates that this school does not have a secondary level. For questions regarding the Grade Level Organization, please call the Approval and Accreditation Office at 328-4647.	WARNING		X

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General Information Data			
The Grade Level Organization indicates that this school has an elementary level; however, there is no FTE for Prekindergarten, Kindergarten or Grades 1-6. For questions regarding the Grade Level Organization, please call the Approval and Accreditation Office at 328-4647.	WARNING		X
The Grade Level Organization indicates that this school has a middle level; however, there is no FTE for Grades 7-8. For questions regarding the Grade Level Organization, please call the Approval and Accreditation Office at 328-4647.	WARNING		X
The Grade Level Organization indicates that this school has a secondary level; however, there is no FTE for Grades 9-12. For questions regarding the Grade Level Organization, please call the Approval and Accreditation Office at 328-4647.	WARNING		X

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